

1.2. REQUIRED CITY PERMITS

1.2.1. ENCROACHMENT PERMIT

- A. Required when:
 - 1. Excavating within any right-of-way
 - 2. Removing, undermining, or tunneling under any pavement or other material within any right-of-way
- B. See Encroachment Permit Form (IC Form 5011) for additional information on requirements and fees.
- C. Not required when excavation is part of a project that is covered by a construction permit.

1.2.2. CONSTRUCTION PERMIT

- A. Required for any of the following:
 - 1. Construction of improvements required for a subdivision.
 - 2. Construction of improvements required for a commercial and multi-family site development or site developments that include public improvements.
 - 3. Site grading of areas greater than 1 acre.
- B. No permit shall be issued, and no construction shall be started until:
 - 1. Construction/Site Plans are approved.
 - 2. Qualifications of Contractor hired by developer/owner are verified.
 - 3. Storm Water Pollution Prevention Plan is approved and UPDES NOI has been issued.
 - 4. Other necessary permits have been obtained.
 - 5. When applicable, developer agreements are signed and executed.
 - 6. When applicable, final plat application is approved.
 - 7. When applicable, restoration bond has been posted.
- C. Expires after 1 year unless contractor is showing diligent effort to complete the project in a timely manner. Additional fees will apply for any reapplication.
- D. See Construction Permit Form (IC Form 5009) for additional information on requirements and fees.

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